Searches in the City & County Directories Collection

At its Collection Home page, the City & County Directories collection is organized by a list of Suggested Topics, available at the bottom of the page:

http://digital.cincinnatilibrary.org/cdm/landingpage/collection/p16998coll5

These Suggested Topics provide links to lists of directories based on location. When the link labeled "Cincinnati" is selected, a list of directory volumes for that location appears:

Within these search results, selecting "Advanced Search" at the top right of the page allows a user to add other fields to further refine a search.
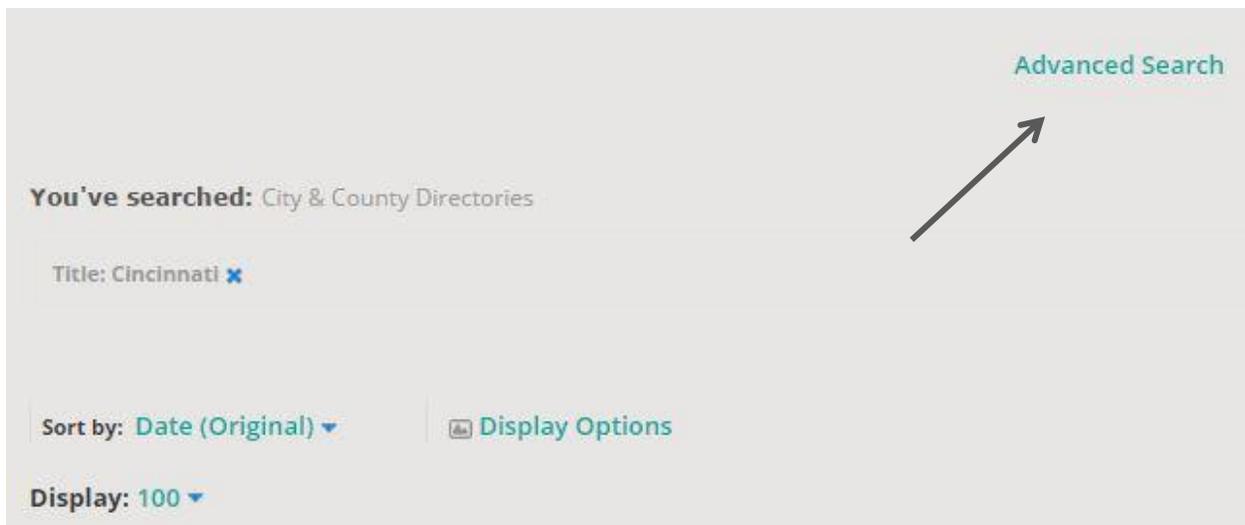
Advanced Search offers four search types (or operators):

All of the words — searches for all of the words in any order. This search is similar to using "AND". For instance, if you entered "Cincinnati Street Directory" in this search box, the search results would contain only those items containing all three terms. Do not include "AND" with your search terms. "AND" is used automatically with the "All of the words" search and will be ignored if it is entered as a search term.

The exact phrase — searches for all of the words in the exact order. This is similar to using quotation marks in other search engines. For instance, if you were searching for "Cincinnati Street Directory ", search results would contain only those items that contain the phrase "Cincinnati Street Directory ". Do not include quotation marks as part of your search phrase.

Any of the words — searches for any of the words entered in the search box. This search is similar to using "OR". For instance, if you entered "Cincinnati Street Directory" in this search box, the search results would contain all items containing any of the three terms, including results with only "Cincinnati", only "Street", and only "Directory". Do not include "OR" with your search terms. The operator "OR" is used automatically with the "Any of the words" search and will be ignored if it is entered as a search term.

None of the words — use this option with any of the other search boxes to exclude a term. This search is similar to using "NOT". For instance, if you entered "Street Directory" in the exact phase search box and "Cincinnati" in this search box, the search results would contain all items containing "Street Directory" that do not contain the word "Cincinnati". Do not include "NOT" with your search terms. The operator "NOT" is used automatically with the "None of the words" search and will be ignored if it is entered as a search term.

Note: Exact phrase searches can only be performed via the Advanced Search - this search is not available at the item level.

To continue searching within a group of directories for a location, the search field for "Title" should be kept – removing this field will prompt a search to include all items in a collection instead of selected items in a collection.

To search the available full-text of items, add a field for an "All fields" search, and enter the words or phrase to be searched:

The results of this search will appear as a list:
http://digital.cincinnatilibrary.org/cdm/search/collection/p16998coll5/searchterm/Cincinnati!Spring%20Grove/field/title!all/mode/all!exact/conn/and!and/order/search

You can also further narrow results by adding a "Search by date" option to your search:

"Search by date" includes several options:

- **From** – used for date ranges (1911-1920; 1855-1875)
- **After** – published after this date
- **Before** – published before this date
- **On** – published on this date

Caution: Narrowing searches by date is not available for Cincinnati directories dated 1901-1941.

The results for the search above:
http://digital.cincinnatilibrary.org/cdm/search/collection/p16998coll5/searchterm/Cincinnati!Spring%20Grove!1850-1870/field/title!all!search/mode/all!exact!exact/conn/and!and!and/order/search

After selecting a result from the list, the first item page to be loaded will contain the first instance of your search term to be found in the item's text (results for the *Williams' Cincinnati Directory 1849-1850* are below):

The "Text" tab shows the text for the page, and the blue arrows on this tab are used to navigate through the remaining search results:

After using the arrows to navigate to the next search result, the "PDF" tab can be selected to view the page image instead of the page text.

Page text, via the "Text" tab:

WilliamsCincinnatiDirectory_1849-50...

View Description

| PDF | Text | 🔍 Spring Grove | GO | 2 found in document ⬆️ ⬇️ |

HANDY EDWARD J. sec'y Spring Grove Cemetery Association, office 20 Art Union bldg. h. s. E. Woodward, b. Sycomore, onu Broadway
Handy Fiancis, n. s. Liberty, b. Linn and Piatt

Page image, via the "PDF" tab:

WilliamsCincinnatiDirectory_1849-50...

View Description

| PDF | Text | 🔍 Spring Grove | GO | 2 found in document |

HAN   125

Hand Cal. b C. grocery, n. e. c. Catherine and | Hanmore John
    Bavmiller | Mansion H
Hand David, carp. n. s. George, b. John and | Hann Samuel,
    Smith | G.een
Hand El.is, plasterer, n. s. 5th, b. Mill and | Hanna Abram,
    Stone | Hanna & Co. lu
Hand Firman, builder, s. s. George, b. W. Row | and Linn
    and John | Hanna Henry (
Hand Firman, jr. w. s. Elm, b. 9th and Court | Pike
Hand Joseph, blacksmith, n. s. Richmond, b. | Hanna James (I
    Cutter and Linn | ter and Lin
Hand Sylvester B. (Decamp & H.) s. s. 7th, b. | Hanna & Shiras
    Cutter and Linn | 1? w. Fron
Hand Thomas B. hatter, s. s. George, b. W. | Hanna W. tai
    Row and John | 29, F'n.
Hand William, teamster, e. s. Linn, b. Cather- | Hannaford Rich
    ine and Clark | Hannegan Dani
Hand Wm. G. blacksmith, s. s. 7th, b. Plum | Hannegan Patri
    and W. Row | and Wood
Handlin Alexander H. pilot, s. s. Front, b. John | Hannegan Patri
    and Smith | and Plum
Handy Charles, butcher, e. s. Mansfield, b. Lib- | Hannessey Mr
    erty and U. Franklin | George and
HANDY EDWARD J. sec'y Spring Grove | Hanning Henry
    Cemetery Association, office 20 Art Union | pike, near
    bldg. h. s. s. Woodward, b. Sycamore, and | Hannis Thomas
    Broadway | John and I
Handy Francis, n. s. Liberty, b. Linn and | Hanover Mrs. I

A search at the item level is performed via the "Text Search" box. A search at the item level is always interpreted as an "Any of the words" search – "The exact phrase" searches **cannot** be performed at the item level.

The previous exact phrase search, performed at the item level, is now an "Any of the words" search:

Viewing the "Text" tab of the search results will show that the search terms are now being searched independently:

Custom searches within the entire collection:

Custom searches can be created within a collection by using multiple search fields in an Advanced Search. At the Collection Home page, Advanced Search can be selected without choosing a topic from the "Suggested Topics" at the bottom of the page.

In the following example, two search fields are used to search the entire "City & County Directories" collection:

- An "All of the words" search for "Williams" in the Title field
- A "The exact phrase" search for "Music Hall" in All fields

This search results in a list of items in the collection—regardless of title or series – that contain the search terms in the selected fields.

The results for the search above:
http://digital.cincinnatilibrary.org/cdm/search/collection/p16998coll5/searchterm/Williams!Music%20Hall/field/title!all/mode/all!exact/conn/and!and/order/search

After selecting a result from the list, the first item page to be loaded will contain the first instance of your search term to be found in the item's text (results for the *Williams' Cincinnati directory [1857]* are below):

The term "Williams" appears in the item's Title field:

The exact phrase "Music Hall" was found in the item's full text:

Williams' Cincinnati directory [1857]

View Description

Page Flip View | View PDF & Text

PDF | Text | Music Hall | GO | 1 found in document

206 MUR	MUS	MYE
Murdoch Charles C., atty., Lees bldgs., h. 457 Vine	Murphy Thomas, tanner, bds. 352 Main	MUSIC HALL, Smith & Nixon, Proprie entrance 24 W. 4th
Murdock David, pilot, bds. 84 Front	Murphy Wm., clk., bds. 163 W. 5th	
Murdock George, steam pipe fitter, 65 Plum	Murran T., shoe mkr., 32 W. 5th, h n.w. c. Park and Webb	Muaritt H., chair mkr., 289 W. 2 Musselman Edward, clk., 375 W
Murdock H. K., shoe mkr., 190 W. 5th	Murran Thos., lab., wks. 100 Sycamore	Musselman Edward M., clk., 1 h. 345 W. 4th
Murdock James, 121 Main, h. 207 Smith	Murray —— lab., 59 Providence	Mussen A. J., clk., 31 W. 3d
Murdock John G., plumber, 233 W. Row	Murray —— yrinter, bds. 138 Main	MUSSEY Dr. R. D., (R. D.& Wm 70 W. 7th
MURDOCK Thos., (Paul & M.,) 124 W. Front	Murray —— printer, bds. n.e.c. 6th & Broadway	MUSSEY Dr. Wm. H.,(R. D. & M.,) 70 W. 7th
Murdock Thos., pat. spring saddle mkr., 79 W. 3d	Murray Barthol., 177 Water	MUSSEY DRS. R. D. & WM. Allopathic Physicians, 70 W. 7th
Murlay James, shoe mkr., n.e.c. 4th and Sycamore	Murray Bridget, seamstress, 38 E. 9th	
Murley James, boot mkr., wks. s.e.c. 2d and Sycamore	Murray Mrs. Catharine, 34 Kossuth	Mussman cab. mkr., wks., 95 W. Mussman Mrs. H., w.s. Spring,
Murphy Andrew J. E., peoples din. sal., 109 W. 6th	Murray Edward, foundryman, s. e. c. Mansfield and Liberty	gail and Woodward
Murphy C., 13 E. 8th	Murray Frank, lab., 134 Clark	Mussan A. F., policeman, 10 Pea
Morphy Mrs. C., talloress, s.s. 6th b. Skates and Harriet	Murray F. W., printer, Enquirer office, 88 Main	Mustard Alex., carp., 288½ Georg MUSTIN E. C. L., (Joseph M. P & Co.,) bds. 291 Richmond
Murphy Mrs. Catharine, seamstress, 19 E. 7th	Murray H., grocery, 654 E. Front	Mustin Spencer C., 76 W. 4th,
	Murray Hugh, finisher, 46 Baum	
	Murray Hugh, lab., 25 Accommodation	
	Murray Hugo., tailor, 162 W 6th	
	Murray Israel, trunk mkr., 51 Providence	

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contactdigitalservices@cincinnatilibrary.org and our staff will be happy to assist you.