



THE  
PUBLIC  
LIBRARY  
of Cincinnati  
and  
Hamilton County

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FOR IMMEDIATE RELEASE  
**Press Release**

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## Public Library Provides Access to Productivity Software

### Microsoft Word, Excel, & PowerPoint Now at All Branch Libraries in Hamilton County

Students compose reports with Microsoft Word while they're at school, and employees use Microsoft Excel to update budgets for work. But when school bell signals the end of another day and the workplace closes for the evening, what do you do when you don't have a computer with these applications at home? How do students complete the homework they started at school? How do the jobseekers update their resumes?

Now, they can head to their local Library to finish that report and update that resume! The Public Library of Cincinnati and Hamilton County now offers word processing and other productivity software applications at all branch library locations in Hamilton County. One computer at each branch runs Microsoft Word, Excel, and PowerPoint applications from the Microsoft Office Standard 2000 edition.

"In addition to providing free access to computers and the Internet," said Information Systems Director Anne Herbert, "the Library is pleased to be able connect our customers with these popular and widely used computer applications. This was a service that our customers requested. We listened and responded."

As an added convenience, Library customers can avoid a wait and reserve a computer prior to their visit thanks to Envisionware, a time management software application available at all locations. This new service allows customers to reserve a computer up to 48 hours in advance using their Library card and PIN number.

With 41 locations throughout Hamilton County that offer after-school, after-work, and weekend hours, the Public Library is a convenient and comfortable place to use Microsoft Word to write a story, Microsoft Excel to plan and track your budget, and Microsoft PowerPoint to design unique and visually captivating presentation.

- ✓ For Library locations and hours, visit <http://www.cincinnatiLibrary.org/>.
- ✓ To reserve a computer, contact the Public Library location nearest you.