



**THE  
PUBLIC  
LIBRARY**  
of Cincinnati  
and  
Hamilton County

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FOR IMMEDIATE RELEASE  
**Press Release**

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# Public Library Provides Services to Job Seekers

The last few years have been a journey for David Baker of Pleasant Run. After he was injured on the job, he went through a time when he was unable to work. "I've been very active most of my life and always worked in very physical jobs," he explained. "I quickly learned I had to reinvent myself."

Right about the time he was going through the bulk of this major transition in his life, the Main Library was going through a transition of its own to become the Main Library for the 21<sup>st</sup> Century. Under this new plan, the TechCenter was formed to offer customers a broad spectrum of technological applications including nearly 100 computers loaded with word processing and other productivity software packages. "When I was going through that phase I call reinventing myself, I often used the computer lab here to prepare my documents and print them out. Just to be able to access the different job sites in a nice environment made a difference... it was the right thing at the right time."

Today, David is enjoying the challenges of the job he accepted as an Office Support Specialist with the Hamilton County Department of Job and Family Services. "It's important to me to be able to use my talents and my abilities and to help people. I'm doing that on a daily basis."



**David Baker with one of the keys to his success, his Library card!**

This November, the many Library locations will hold workshops to help jobseekers like David Baker search for employment opportunities and create or improve their resumes to land the job they want! Plus, job seekers can find employment through websites with thousands of job listings, research potential employers, fill out job applications online, and design professional-looking resumes on the Library's computers using productivity software available at all 41 library locations. For more information about Jobs & Careers, visit the "Sites by Subject" link on [www.cincinnatilibrary.org/](http://www.cincinnatilibrary.org/).

## Workshops for Job Seekers Available for Free at Your Local Library

### Resume Writing Tips.

Thursday, November 12, 1:00 p.m. | Corryville Branch Library, 2802 Vine St., 369-6034

Presented by Lisa Slutsky of the Return to Work Resource Center. Following the presentation you may have your resume reviewed by volunteers from Bridge to Work Transitional Center, Eastern Personnel, Family Life Center, Kroger, SuperJobs, City of Cincinnati, and others. Call 369-6900 to register.

### Interviewing Skills.

Thursday, November 12, 6:00 p.m. | Loveland Branch Library, 649 Loveland Madeira Rd., 369-4476

Learn the "Seven Phases of the Interview Process" designed to enhance interview skills & help you need to get the job you are seeking with SuperJobs Center staff.

### Effective Job Search Techniques.

Monday, November 16, 3:00 p.m. | Mt. Washington Branch Library, 2049 Beechmont Ave., 369-6033

Learn the most effective job search methods and how to best structure your time with SuperJobs Center staff. Registration is recommended; call 369-6033 to register.

### Effective Job Search Techniques.

Monday, November 16, 2:00 p.m. | Walnut Hills Branch Library, 2533 Kemper Ln., 369-6053

Learn the most effective job search methods and how to best structure your time with SuperJobs Center staff. Registration is recommended; call 369-6053 to register.

### Interview Prep.

Thursday, November 19, 11:00 a.m. | Main Library, 800 Vine St., 369-6900

Learn what you can do BEFORE the interview to help you win the job! Includes tips on how to research your prospective employer using the Library's databases. Room 3A. Registration is required; call 369-6900 to register.